



# Kermode Friendship Society

4714 Park Avenue, Terrace, BC V8G 1W1

Phone 250-635-4906

Kermodefriendship.ca

The Kermode Friendship Society offers culturally sensitive, quality programs and services to the Aboriginal community members and community-at-large in the Terrace area. This position reports directly to the Program Director. Providing assessments, educational and career planning and working with clients to implement and carry out those plans are the primary responsibility of this position.

## **Position**

Aboriginal Early Child Development Parent Support Worker

## **Job Description**

Kermode Friendship Society currently has available a full time Aboriginal Early Child Development Parent Support Worker. We offer culturally sensitive quality programs and services to the Aboriginal community members and community-at-large in the Terrace area. The AECD Parent Support Worker reports directly to the AECD Coordinator and is responsible for participating in team planning, implementing and evaluating community-based support for AECD services to Aboriginal children and families in urban locations. Supports and services for children from preconception to age 6 and their families to address FAS/E prevention, the worker promotes healthy lifestyle choices, as well as family and community supports.

## **Administrative Responsibilities:**

Improves family supports and works to strengthen community supports, works from a holistic approach in supporting children and families, team planning, prepare and assist with weekly parent and child drop-in, work independently and as part of a team to provide individual clients and families with educational support and assistance, maintain accurate case files and case management plans, prepare and provide monthly client reporting/statistic forms to the Coordinator, assist in planning and participate in annual Kermode Friendship events such as, International FASD Day, National Aboriginal Day, National Addictions Awareness Week and the annual Kermode Christmas Dinner and other duties as required.

## **Statement of Qualifications:**

Certificate or diploma in Child Care, Social Work or equivalent and experience in dealing with Fetal Alcohol Spectrum Disorder, demonstrated experience in program development, experience in working with Aboriginal communities and non-profit organizations, Standard First Aid Certification.

## **Knowledge, Skills and Abilities:**

Knowledge and awareness of Aboriginal culture and the issues that affect Aboriginal people, familiar with child and family community services act, proficiency in Microsoft Word, Excel, Powerpoint and other related programs, ability to support Aboriginal families through personal and parenting crisis, and able to demonstrate positive parenting and role model healthy living.



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## **Requirements:**

Successful completion of a clear criminal records check,

valid class 5 driver's license and reliable vehicle,

employee will undergo annually the following: criminal records check, annual performance review, and provide a copy of driver's abstract.

To apply submit: a cover letter, resume with 3 references. Only those qualified will be contacted. Please submit resumes to

[hr@kermodefriendship.ca](mailto:hr@kermodefriendship.ca)