



Kermode Friendship Society

Registered with Revenue Canada as a "charitable organization"

3313 Kalum Street, Terrace, B.C. V8G 2N7

Phone 635-4906

Fax 635-3013

Full time Family Support worker

Job Type: Full-Time, Permanent

Language: English

Start Date of Employment: As soon as possible

Minimum Education: Diploma

Positions Available: 1

Job Location(s)

3313 Kalum street

Terrace, British Columbia

V8G 2N7 Canada

Job Description

Full time permanent Family Skills Worker position in Terrace, BC.

Wage: Based on Qualifications and Experience.

Kermode Friendship Society provides culturally sensitive, quality programs and services to the Aboriginal community members and community-at-large in the Terrace area. The Family Skills Worker reports directly to the Family Skills Coordinator and is responsible for participating in team planning, implementing and evaluating community based support for the Family Skills services to Aboriginal children and families living in the Terrace area.

The Family Skills Worker enhances the family structure by providing guidance, support and services for families; they also strive to promote healthy lifestyle choices, as well as, accessibility to family and community resources.

Administrative Responsibilities:

Maintain accurate case files and case management plans, prepare and provide monthly client reporting/statistic forms to Coordinator, proficiency in Microsoft Word, Excel, Power point and other related programs, demonstrated skills in report writing, statistical tracking and documentation and preparing correspondence.

Statement of Qualifications:

A 2 year Social Services diploma with 1 year of experience working with Aboriginal communities and or non-profit organizations, standard First Aid Certification.

Knowledge, Skills and Abilities:

Knowledge and awareness of Aboriginal Culture and the issues that affect Aboriginal people, familiar with Child and Family Community Service Act, knowledge of positive parenting practices, demonstrated excellent verbal and written communication skills, ability to support Aboriginal families through personal and parenting crisis.

To apply submit: a cover letter, resume, reference contacts.

Only those qualified will be contacted.

Please submit applications to

Kermode Friendship Society

3240 Kalum Street

fax 250-635-7696

hr@kermode-fs.ca

Jolene Wesley

Program Director

Kermode Friendship Society

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