



Kermode Friendship Society

Registered with Revenue Canada as a "charitable organization"

3313 Kalum Street, Terrace, B.C. V8G 2N7

Phone 635- 4906

Fax 635-3013

EARLY CHILDHOOD EDUCATOR

Job Type: Full Time, Permanent

Start Date: As soon as possible

Language: English

Minimum Education: Diploma

Positions Available: 2

Job Location(s)

3313 Kalum street

Terrace, British Columbia

V8G 2N7, Canada

Job Description

Kermode Aboriginal Headstart is currently seeking to fill the following

1 ECE worker full time at 35 hours per week,

1 ECE worker at 25 hours per week,

RESPONSIBILITIES

- Assist in annual planning and adjusted delivery of Kermode Aboriginal Head Start Program pre-school curriculum and services
- As part of a team assist in the delivery of Aboriginal Head Start program curriculum lesson plans to children in support of their spiritual, emotional, intellectual and physical growth

Actively participate in

- The guidance of children's behaviors in support of positive social interaction and self-concept
- The assurance of a safe and healthy play and learning environment for the children
- The fostering of positive and constructive communication with parents
- The contribution to the on-going operations of Kermode Aboriginal Head Start Pre-school through the performance of other related duties
- Participate in school bus pick-up/ Drop off procedures



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STATEMENT OF QUALIFICATIONS

- Possess a valid Early Childhood Educator Certificate, and be willing to undertake sponsored Special Needs Certification training;

Will consider ECE Assistant Certificate

- Possess a valid Child Safe First Aid Certificate, or equivalent;
- Have at least 2 years of ECE work experience in a private or community pre-school setting;

Food safe Certificate is not mandatory, however is beneficial to the program

KNOWLEDGE, SKILLS & ABILITIES

- Familiar with Community Care Facility Act, Child Care Licensing Act and Aboriginal Head Start Program requirements;
- Possess basic computer skills, including the use of Microsoft: Word, Excel, Outlook Express;
- Skilled in the use of a variety of child teaching and reinforcement techniques; Ability and willingness to actively participate in a teaching and childcare environment
- Demonstrates keen child observation skills
- Demonstrates excellent verbal and written communication skills;
- Able to work and actively participate in a team setting with co-workers and a variety of child specialists

MANDATORY REQUIREMENTS

- T.B. test, and up-to-date immunization record;
- Criminal record check, vulnerable persons check
- Sign a code of ethics and confidentiality agreement;
- Valid First Aid Ticket
- Annual Medical Clearance
- Current ECE license to practice

Please submit application package, resume cover letter, and applicable employment references to:

Human Resources

Kermode Friendship Society

email: hr@kermode-fs.ca

fax: 250-635-7696



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